

TERMS OF REFERENCE**Expert on Ensuring Efficient Operation of Energy Markets
(gas markets)
(Category 2)**

ToR Date of Issuance: December 7th, 2023

Due Date for Applications: December 14th, 2023

1. Objective(s) and Linkages to Reforms

The Recovery and Reform Support Team (RST) at the Ministry of Energy of Ukraine (the Ministry) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis through the Ukraine Recovery and Reform Architecture (URA)¹ programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST at the Ministry was launched in 2021 to assist the Ministry with the implementation of priority reforms in the following areas: an integrated approach to the formulation of energy policy, ensuring efficient operation of energy markets, coal industry reform, improving energy efficiency, implementation of the National Emission Reduction Plan, public administration reform and capacity building.

Since February 2022, the RST has also assisted the Ministry in ensuring the stability of the energy system in the context of heavy damages inflicted on its critical infrastructure by the ongoing war in Ukraine. The team provides coordination, analytical and expert support to the Ministry in areas such as evaluation of damages, repair of critical infrastructure, formulation of energy sector-related recovery plans and cooperation with international partners.

2. Position and Reporting Lines

The Expert on Ensuring Efficient Operation of Energy Markets (gas markets) will be a full-time consultant in the RST at the Ministry.

The Expert on Ensuring Efficient Operation of Energy Markets (gas markets) will be responsible for:

- coordination and facilitation of reform implementation process, including the security of natural gas supply and the formation of analytics on the natural gas balance;
- support in consulting services and preparation of drafts of policy papers, analytical materials, and roadmaps;
- cooperation with relevant departments of the Ministry and other stakeholders;
- providing support to capacity building in the Ministry.

The Expert on Ensuring Efficient Operation of Energy Markets (gas markets) will be subordinated to and coordinated by the Senior Project Manager on Ensuring Efficient Operation of Energy.

The Expert will work in close cooperation with the relevant departments of the Ministry.

¹ Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

3. Duration and Proposed Timeframe

This consultancy assignment is expected to start in December, 2023 with an estimated overall duration of 7 months with possible extension until August, 2025. The duration of the assignment will depend on the availability of funding, the needs of the URA programme and the performance of the selected consultant.

4. Main Duties, Responsibilities

- providing analytical support and facilitation of the reform implementation process:
 - development of the sector's reform agenda, work plans and other strategic documents upon the Ministry's request;
 - preparation quarterly reports on the implementation of the Roadmap for Further Market Integrations with the Continental European Networks;
 - preparation of weekly/monthly analytical reports on changes to the EU energy legislation, including legislative proposals from the European Commission;
 - preparation of monthly reports on studies, conclusions, and recommendations produced by major EU think tanks, in particular, based in Brussels, Paris, Berlin and Warsaw (list of think tanks to be defined by the RST Director);
 - drafting legislation necessary for Ukraine's integration into the EU energy markets, including the security of natural gas supply, developing analytics on the natural gas balance and Public Service Obligation, and developing supportive presentational materials for the above-mentioned activities;
 - identifying, communicating and providing possible resolution of critical issues during the reform implementation process;
- support to the Working Group on the implementation of the Roadmap for Further Market Integrations with the Continental European Networks:
 - analytical support (development of project/reform implementation plan, risk management, change management, etc.);
 - monitoring and evaluation of changes to EU legislation;
 - preparation of timely and quality reports, analytics and status updates on reform implementation progress;
- monitoring the security of the natural gas supply, namely:
 - the state of implementation of measures to ensure the security of natural gas supply;
 - balance of supply and demand of natural gas in Ukraine;
 - the state of resource supply of the natural gas market (liquidity of the natural gas market);
 - sufficiency of the potential for interconnection between the gas transportation systems of Ukraine and the gas transportation systems of other countries;
 - the level of expected demand, available revenues and, accordingly, the forecasted situation in the natural gas market, taking into account changes in demand, autonomy of sources of natural gas supply and possible changes in such sources;
 - the volume of new capacities of gas transportation and gas distribution systems, gas storage facilities, and LNG plants, the construction of which is planned or has already begun;
 - measures aimed at meeting peak demand and covering temporary shortages of natural gas from one or more suppliers;
 - the level of gas storage facilities filling as of the end of each month and reporting the results to the Energy Community Secretariat;

- other responsibilities as assigned by the Senior Project Manager on Efficient Operation of Energy Markets and RST Director.

5. Qualifications, Skills and Experience

5.1 Qualifications and Skills

- Master's degree in Energy, Engineering, Finance, Economics, Law or Ecology;
- strong teamwork and communication skills;
- strong analytical skills with the ability to interpret complex legal, commercial and financial information;
- fluency in Ukrainian and English;
- PC literacy.

5.2 Professional Experience

- minimum 5 years of general professional experience;
- minimum 3 years of experience in one or more areas related to the energy sector (gas, green energy sectors, public policy, etc.);
- experience in analytical work, preparation of presentation materials;
- experience in analysis of regulatory documents related to Ukraine's energy market liberalisation and reform.

5.3 Other competencies:

- familiarity with the reform agenda in Ukraine and understanding of the policy formulation process is an asset;
- experience in cooperation with the government institutions is an asset;
- experience in international companies, organizations or institutions is an asset;
- impeccable ethical standards.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom, the United States and the European Union.

Please note, selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and delivered electronically by December 14th, 2023 to the following address: rst.mev@gmail.com

All submissions must include a completed Application Form, NDA Form, the candidate's Curriculum Vitae and Reference Letter (original in English, or Ukrainian with English translation) together with the contact details of two further referees who, if contacted, can attest to the professional background of the candidate.

Only applications which have been submitted using the correct template and are fully completed will be considered.

[Download Application Form](#)

[Download NDA Form](#)

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

8. Selection Procedure

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Following the evaluation of all applications received, selected candidates may be invited to a written test. Only shortlisted candidates will be invited to the interview.

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